

Course Code: BSB60215 CRICOS Code: 092196K

ADVANCED DIPLOMA OF BUSINESS

QUALIFIED TRAINERS
EFFECTIVE STUDENT SUPPORT
LEADERSHIP AND MANAGEMENT
SMALL CLASS SIZE
COMPETITIVE FEES



Education
Redefined

ADVANCED DIPLOMA OF BUSINESS

ENTRY REQUIREMENTS

Academic Entry Requirements

- Completion of Year 12 or high school or equivalent in applicant's home country (Subject to the country Assessment Level).
- International Students must be over 18 years of age before commencing studies.

There are no course specific entry requirements for this qualification.

English Language Requirements

- International Students must have a good command of written and spoken English.
 - International students who do not have English as first language will need to show that they are capable of completing the course successfully by meeting at least one of the following entry requirements:
 - An IELTS score (Academic Module) of 5.5 with no individual band score less than 5.0, or
 - Certificate IV or Higher of AQF qualification or
 - PTE, with the minimum of overall 43 score (at least 36 score in each module)
 - Students with 5.0 bands will be considered if they have completed ELICOS program for minimum of 10 weeks
 - NYC in house English Placement Test for onshore applicants from Level 1 & 2 countries only
- Note: All applicants from Level 3 countries must sit IELTS or PTE and obtain the required score before they can be enrolled into this course.

STUDY PATHWAY AND CAREER OPPORTUNITIES

Pathways into the qualification:

Preferred pathways for candidates considering this qualification include:

- BSB50215 Diploma of Business or other relevant qualification OR
- With substantial vocational experience in a range of environments, acting in a range of senior support or technical roles.

Learners may complete individual units of competency and receive a statement of attainments for that unit.

Job roles and titles

vary across different industry sectors. Possible job titles relevant to this qualification include:

- senior administrator
- senior executive.

COURSE DESCRIPTION

This qualification reflects the role of individuals with significant expertise in either specialised or broad areas of skills and knowledge who are seeking to further develop expertise across a range of business functions. The qualification is suited to the needs of individuals who possess significant theoretical business skills and knowledge that they would like to develop in order to create further educational or employment opportunities.

ASSESSMENT

All units of competence will be assessed using a selection of tools:

- Portfolio
- Observation
- Report
- Verbal Questions and Answers
- Written Assessment
- Practical demonstration / Role Play
- Presentations / Meetings / Discussions

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RECOGNITION OF PRIOR LEARNING (RPL)

RPL is the assessment process for recognizing competencies gained through previous learning, work and life experiences. Students who have completed any of the subjects or have practical experience that can be used for RPL, can contact NYC prior to enrolment. In order to be granted RPL, candidates are required to provide evidence that they are already competent in the specific subject/ subjects and these evidences should be valid, authentic, current and sufficient.

COURSE DURATION/ MODE/ *FEES

- Full time: 52 weeks including 8 weeks holidays
- Face-to-face classroom based learning
- Tuition Fees: AUD 9,500.00
- Enrolment Fee: AUD 200.00 (applicable on new enrolments only, once off fee)
- **Resource Fee: AUD 300.00

COURSE STRUCTURE/UNITS OF COMPETENCY

In order to gain the certificate, 8 units must be completed for this qualification

Code	Title	Core/Elective
BSBADV603	Manage Advertising Production	E
BSBADV602	Develop an Advertising Campaign	E
BSBMKG606	Manage International Marketing Programs	E
BSBFIM601	Manage Finances	E
BSBSUS501	Develop Workplace Policy and Procedures for sustainability	E
BSBMGT615	Contribute to organisation development	E
BSBINM601	Manage Knowledge and Information	E
BSBMKG609	Develop a Marketing Plan	E

Note:

- *Please familiarise yourself with New York College's Refund Policy
- **The Resource Fee ensures students receive printed notes and access to wifi for the duration of their course.

More details are available in student handbook which can be downloaded from our website at www.newyorkcollege.edu.au

Education Redefined

New York College

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